



TIPS FOR APPLYING FOR SCHOLARSHIPS

About Applying:

- **Apply only if you are eligible.** Read the application and the criteria carefully.
- If you have questions, ask.
- Start early; applying for a scholarship takes time and effort. Applications that are compiled hastily will not fully showcase your qualifications.
- Include all requested attachments and do not leave items blank.
- Avoid printing your application double-sided.
- Do not staple your application. Use an appropriately sized paper or binder clip to keep the application together.
- Do not include folders or project covers, or any extra attachments (CDs, newspaper articles, etc)

Tips for Responses:

- Go for quality, not quantity.
- Make sure to relate your experiences directly to the criteria.
- Describe how your experiences have impacted yourself and others.
- Be specific, keeping your writing succinct and to the point.
- Proofread your application and responses, and have them proofread by another individual.

Tips for References:

- Do not use colleagues, friends, family friends, or family members as references.
- Choose references who can speak to different aspects of your character and experience, and describe why you are a good candidate for the scholarship.
- Provide your references with information about the scholarship and its criteria. Let them know what you hope they can highlight about your character and achievements.

Thoughts on Leadership:

For scholarships with criteria relating to leadership, most successful candidates demonstrate that they:

- Are not just participants or joiners
- Have taken on a leadership position
- Have taken a project or organization from A to B
- Have effected change in their communities or the lives of others